

Northern Arizona Vocational Institute of Technology
Regular Governing Board Meeting
NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona
January 19, 2022
Official Minutes

CALL TO ORDER: Wade Stoddard called the meeting to order at 6:02 p.m.

PLEDGE: The pledge was led by Wade Stoddard

PRESENT: **LIVE:** Wade Stoddard, Matt Weber, Molly Stradling, Susan Johnson

VIA ZOOM: Scott Flake, Tim Westover, Joseph Hansen (6:08 left at 6:31), Randy Murph, Robin Palmer, Lacy Greer, Jerry Gloschay Jr. (6:31), Scott Newby, Calvin McNeil, Carrie Jordan

ABSENT: Christopher Susag

CALL TO PUBLIC: None

AGENDA ITEM #:

1. Approval of the Agenda

A motion to approve the agenda was made by Scott Flake and seconded by Calvin McNeil. The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

2. Approval of the Consent Agenda

A motion was made by Robin Palmer and seconded by Scott Newby to approve the consent agenda. The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Joseph Hansen, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

The following items were approved in the consent agenda: the Governing Board Public Hearing and Regular Meeting Minutes held on December 1, 2021.

I am requesting approval of the Financial Reports for December 2021.

The Payroll and Expense Vouchers for December 2021, specifically:

<u>Payroll</u>		<u>Expense</u>	
#12	\$ 16,743.16	#1016	\$ 10,436.75
#13	\$ 30,596.40	#1017	\$1,208,339.00 (Schools 1 st and 2 nd quarter reimbursements)
#14	\$ 16,743.16	#1018	\$ 7,204.67
#15	\$ 9,691.00		

NAVIT Activity Account:

Cosmetology Club – Balance as of December 31, 2021 - \$ 1,177.23

Fire Science Club - Balance as of December 31, 2021 - \$ 3,997.40

Welding Club - Balance as of December 31, 2021 – \$ 10,402.62

Detail is attached.

Auxiliary Fund Expenditures: Cosmetology Deposit Account

Balance as of December 31, 2021 - \$ 213,640.27

Deposits: None

Checks: \$400.00 - #1131 Makay Brimhall – FY19-20

3. Approval of Election of Officers for 2022

A motion was made by Scott Flake and seconded by Calvin McNeil to approve Wade Stoddard as President and Robin Palmer as Vice-President for 2022.

The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Joseph Hansen, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

4. Approval of the NAVIT 2022-2023 Revised Calendar

A motion was made by Robin Palmer and seconded by Tim Westover to approve the NAVIT 2022-2023 Revised Calendar as presented.

The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Joseph Hansen, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

5. Approval of Governing Board Meeting Schedule for 2022

A motion was made by Scott Flake and seconded by Joseph Hansen to approve Governing Board Meetings to continue to be held on the 2nd Wednesday of each month starting at 6:00 p.m.

The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Joseph Hansen, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

Approval of 2022 Board Meeting Agenda Posting Locations

A motion was made by Robin Palmer and seconded by Scott Newby to approve the current Board Meeting Agenda Posting Locations as presented.

The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Joseph Hansen, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

7. Approval of FY2023 General Statement of Assurance

A motion was made by Robin Palmer and seconded by Calvin McNeil to approve the FY2023 General Statement of Assurance as presented by Molly.

The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Joseph Hansen, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

Approval of NAVIT Employee Contract Subcommittee

A motion was made by Scott Flake and seconded by Scott Newby to approve Calvin McNeil, Christopher Susag and Lacy Greer to serve on the NAVIT Employee Contract Subcommittee.

The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Joseph Hansen, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

9. Approval of NAVIT Capital Expenditure Subcommittee

A motion was made by Robin Palmer and seconded by Randy Murph to approve Calvin McNeil, Wade Stoddard, Scott Flake and Robin Palmer to serve on the NAVIT Capital Expenditure Subcommittee.

The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Joseph Hansen, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

10. Approval of CTSO Stipend(s) to be paid to EAC Payson Campus Faculty Members

A motion was made by Scott Flake and seconded by Scott Newby to approve CTSO Stipend(s) to be paid to EAC Payson Campus Faculty Members as presented by Matt.

The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Joseph Hansen, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil

Opposed: None

11. Approval of Date for Next Board Meeting

A motion was made by Scott Newby and seconded by Calvin McNeil to approve the Next Board Meeting to be held on Wednesday, February 9, 2022 @ 6:00 p.m. and then on Wednesday, March 9, 2022 @ 6:00 p.m. The meeting will be held in the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via Zoom.

The motion passed unanimously.

Approved: Scott Flake, Tim Westover, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil, Jerry Gloshey Jr.

Opposed: None

INFORMATIONAL ITEMS: Matt Weber asked that the Board fill out the provided Self-Evaluation and return it to our office by February 9th. He thanked the Board and Staff for all that they do. Online registration forms have been created and will be used for fall 2022 semester. He gave kudos to the school districts that participated in getting all of their monitoring information in.

A motion to adjourn was made by Calvin McNeil and seconded by Randy Murph.
The motion passed unanimously

Approved: Scott Flake, Tim Westover, Wade Stoddard, Randy Murph, Robin Palmer, Lacy Greer, Scott Newby, Calvin McNeil, Jerry Gloshey Jr.

Opposed: None

The meeting adjourned at 6:39 p.m.


Board President Signature